BOARD CHARTER

The Board of Study Perth has adopted and has agreed to be bound by the following Board Charter which is based upon material provided by the Australian Institute of Company Directors:

- A Board member or employee must act honestly, in good faith, and in the best interests of StudyPerth as a whole, and declare any potential Conflicts of Interest in any StudyPerth matters at each Board meeting.
- A Board member has a duty to exercise care and diligence in fulfilling the functions of office and exercising the powers attached to that office.
- A Board member must use the powers of office for a proper purpose, in the best interests of StudyPerth as a whole.
- A Board member must recognize that his or her primary responsibility as a Board member is to StudyPerth as a whole but should, where appropriate, have regard for the interests of all stakeholders.
- A Board member must not make improper use of information acquired as a Board member.
- A Board member must not take improper advantage of the position of Board member.
- A Board member has an obligation to be independent in judgement and actions and take all reasonable steps to be satisfied as to the soundness of all decisions taken by the Board.
- Confidential information received by a Board member in the course of exercising Board duties remains the property of StudyPerth and it is improper to disclose it, or allow it to be disclosed, unless that disclosure has been authorized by StudyPerth, or by the person from whom that information is provided, or is required by law.
- A Board member should not engage in conduct likely to bring discredit to StudyPerth.
- A Board member has an obligation at all times to comply with the spirit, as well as the letter of the law and with the principles of this Charter.

This Board Charter will be reviewed annually to ensure it remains consistent with the Board's objectives and responsibilities.

A copy of this Charter can be found on the StudyPerth website. (www.studyperth.com.au)

Reviewed by the Board: 23 April 2021

Next Review Date: April 2022