



STUDENT ENGAGEMENT AND SUPPORT GRANT PROGRAM

Grants Program Guidelines

Background

International education is a key contributor to our economy. It is estimated that in 2019 approximately \$2.1 billion in export income was generated for WA and the sector supported approximately 12,000 full-time jobs. Prior to the COVID-19 pandemic, Western Australia welcomed more than 50,000 students from 147 countries (Department of Jobs, Tourism, Science and Innovation). Current data for 2021 enrolments shows that there are 22,345 international students, who are living and learning in Perth.

The Western Australian Government is committed to supporting the international education sector in our state and increasing the number of students coming to study in Perth when conditions allow.

StudyPerth has primary responsibility for implementing initiatives to support the Department of Jobs, Tourism, Science and Innovation's international education strategy to increase the number of international students in Western Australia, through marketing the Western Australian brand, enhancing the international student experience and collaboration and cooperation between international education providers.

About the Student Engagement and Support Grant Program

The Student Engagement and Support Grant Program is made possible as a result of additional funding secured by the Department of Jobs, Tourism, Science and Innovation (JTSI) through Lotterywest to assist fund the delivery of international student engagement and support initiatives. The WA Government, through Lotterywest, supports community projects like this one, helping to build a better WA together.

The International Student Engagement and Support Initiatives for 2021 are being delivered in partnership with the WA Government, StudyPerth and the broader international education sector, and is supported by Lotterywest.

The Student Engagement and Support Grant Program (the Grant) is one of seven initiatives approved as part of the Lotterywest grant funding to JTSI and one of the five initiatives to be delivered by StudyPerth.

The Grant will provide education providers, consular corps, multicultural community groups and relevant partners in WA with an opportunity to secure financial support of up to AUD\$10,000 (GST exclusive) for projects that support the provision of existing and new student engagement and support initiatives for current international students in Western Australia.

Student Engagement and Support Grant Program Objectives

The Student Engagement and Support Grant Program supports the following objectives, specifically for current international students living and studying in Western Australia:

- To improve student mental health and wellbeing;
- To increase student engagement with the community;
- To increase student satisfaction with living and studying in Perth; and
- To maintain pipeline of onshore international students.

To be eligible for the Grant funding, proposals will need to meet the above objectives.

Eligibility – Who can apply for the Grant

The following organisations may be eligible for the Grant:

- A CRICOS registered education or training provider located in Western Australia that is also a StudyPerth Member;
- An industry body representing a group of CRICOS registered international education and training providers in Western Australia;
- A non-education organisation whose primary purpose relates to providing services to international students in Western Australia;
- Consular Corps;
- A student or community group or association representing or providing services to international students in Western Australia;
- Body corporate (non-CRICOS registered) whose primary purpose relates to the international education and training sector in Western Australia and/or providing services to international students in Western Australia;
- An incorporated not-for-profit organisation whose primary purpose relates to the international education and training sector in Western Australia and/or providing services to international students in Western Australia;
- Unincorporated not-for-profit organisation whose primary purpose relates to providing services to international students in Western Australia; or
- A Western Australian local government body in which a CRICOS registered international education and training provider is domiciled.

Organisations must:

- Operate in Western Australia or provide services that support international students currently living and learning in Western Australia;
- Have an Australian Business Number (ABN) or details of auspice organisation that has an ABN that can accept funding on your behalf;
- Have been operating for more than 12 months at time of application;
- Have full insurances. A Copy of public liability insurance will be required with the application.

Grants will be available to eligible recipients to be used to deliver initiatives/projects to support all current onshore international students in Western Australia including higher education, ELICOS, vocational education and training, high school and study abroad students.

Key Dates

Activity	Date
Grants Applications open	11:59AM AWST Tuesday 30 March 2021
Grants Applications close	11:59PM AWST Wednesday 19 May 2021
Grants Applications assessed Applications will be assessed on a weekly basis	Wednesday 14 April - Wednesday 26 May 2021
Notification of decisions to Grant Applicants Successful and unsuccessful applicants will be notified	Friday 16 April – Thursday 10 June 2021
Acceptance of Offer by successful Applicants	Friday 16 April – Thursday 24 June 2021
Payment of Grant funding	Friday 16 April – Thursday 1 July 2021
Final date for all Grant funded initiatives to be implemented by Grant Recipients	Tuesday 31 August 2021
Acquittal of Grant funding A template will be provided to Grant Recipients	Within 14 days of completion of the Grant funded project/initiative Final acquittal Tuesday 14 September 2021
Grant Recipients Report to StudyPerth. A template will be provided to Grant Recipients	Within 14 days of completion of the Grant funded project/initiative.

Grant Funding

Grant amount

The maximum funding amount possible per application is AUD\$10,000 GST exclusive. The Grant is project specific.

An organisation can submit more than one application if the funding is for separate projects or for projects represented by different departments within the one organisation.

Cooperative Grant proposals from different organisations will be accepted. The application needs to be made by a single organisation which will accept responsibility should the application be successful and must identify each of the partners (with individual organisations' details) that will add to the applicant organisation's capacity to deliver the project. The application will need to provide details of governance and accountability of each partner organisation.

There is no requirement for organisations to contribute funding to the project, the Grant can cover the full cost of the project. However, a budget is required as part of the application process.

Use of the Grant funds

The Grant money can be used to fund projects for current onshore international students in Western Australia that meet at least one of the program objectives.

The following are some examples of projects the Grant can be used to support (note, these are not definitive examples):

- Events;
- work experience and internship programs;
- training programs;
- promotions and competitions that encourage engagement with other international students ;and/or local students and/or community;
- purchase of equipment to enhance on-site experiences, ie entertainment equipment;
- sporting, cultural or health programs and activities;
- services to provide support to international students.

The Grant money cannot be used to fund the following:

- activities that do not align themselves with the objectives of the program;
- any activity that will take place outside of Western Australia;
- existing staff salaries unless the cost is directly related to the grant project;
- marketing and promotional costs not directly related to the program;
- activities designed to raise funds or for the organisation;
- activities designed to promote the organisation;
- alcohol at events (alcohol can be served but cannot be funded from the Grant funding);
- legal fees and insurance costs not related to the Grant project;
- political or lobbying activities;
- retrospective activities completed prior to the start of a funding agreement.

Selection criteria and process

Eligible Grant applications will be assessed through the following process.

Stage 1: Application eligibility.

Dates: Tuesday 30 March – Wednesday 19 May 2021.

Applications received within the due dates will be initially assessed by StudyPerth Program Coordinator, Loretta De Stefani, to ensure eligibility criteria is met. A summary of eligible applications will be provided to the Grant Selection Advisory Panel for assessment. Applicants not meeting eligibility criteria will be contacted via email by the StudyPerth Program Coordinator.

Stage 2: Application assessment by Grant Selection Advisory Panel.

Dates: Weekly basis between Wednesday 14 April - Wednesday 26 May 2021.

Applications that are deemed eligible will be reviewed by the Grant Selection Advisory Panel using the below Assessment Criteria. A matrix will be used to evaluate against the assessment criteria.

The Grant Selection Advisory Panel represented by:

- StudyPerth
- Department of Jobs Tourism Science and Innovation

Successful applications as assessed by the Grant Selection Advisory Panel, will be provided to the StudyPerth Chief Executive Officer for endorsement.

Stage 3: Notifications to applicants.

Dates: Weekly basis between Friday 16 April – Thursday 10 June 2021.

All applicants will be notified by email, on the outcome of their application within fifteen (15) business days of their application submission date.

Successful applicants will receive a letter of offer, outlining the Conditions of Offer, and necessary administration requirements (acquittal and reporting templates).

Stage 4: Acceptance of offer

Dates: Friday 16 April – Thursday 24 June 2021

Successful applicants will have ten (10) business days to accept the offer by return email and provide an invoice to StudyPerth.

Stage 5: Payment of Grant funds

Dates: Friday 16 April – Thursday 1 July 2021

On acceptance of the offer and submission of the invoice to StudyPerth, Grant funding will be provided within five (5) business days to the Grant recipients.

Note: The StudyPerth Program Coordinator, Loretta De Stefani will evaluate funding available against successful applications on a weekly basis, within the approvals period, to ensure Grant funds are still available. A notification will be placed on the Student Engagement and Support Grant Program page if the Grant funds are exhausted.

Assessment criteria

The following assessment criteria will be used by the Grant Selection Advisory Panel to assess applications:

- The project is consistent with the Student Engagement and Support Grant Program objectives;
- The project will deliver to a broad reach of international students who will benefit from the activity;
- The project encourages engagement with other international students and/or domestic students and/or the local community;
- The project shows diversity and long-term benefit for international students;
- The applicant shows the capacity to deliver on the project and achieve the outcomes within the project timeline;
- The project strengthens the value proposition of Perth and Western Australia as a destination for international students.

Conditions of the Grant funding

Successful Grant Applicants must accept the letter of offer within ten (10) business days. The letter of offer will set out the agreed terms and conditions, as per details outlined in this Grants Program Guidelines.

Successful Student Engagement and Support Program Grant recipients must abide by the following conditions:

1. Grant recipients must implement the project activity by 31 August 2021.
2. Any unused or misspent Grant funds must be returned to StudyPerth no later than 14 September 2021. Grant recipients must advise StudyPerth of unused funds no later than 31 August 2021.
3. Grant recipients must promote the activity on their social media networks and through the community using @StudyPerth and #StudyPerth, with the explicit acknowledgement that the event is supported by Lotterywest. An acknowledgement statement and branding template will be provided to Grant recipients.
4. Grant recipients must display StudyPerth and Lotterywest promotional material such as banners at their event or activity, where possible. Details will be provided to Grant recipients.
5. The usage of the StudyPerth and Lotterywest brand will be limited to the specific event/initiative which the grant was approved for.
6. Grant recipients must provide a written project completion report and provide an acquittal report within two weeks after completion of the event or activity or by 14 September 2021. The completion report must include photographs which are able to be used by StudyPerth for promotional purposes.
7. Grant recipients will acknowledge that StudyPerth and Lotterywest accepts no liability for the event or activity, notwithstanding the funding provided to support the activity.
8. Grant recipients will be required to maintain sufficient public liability insurance.

Please ensure you can agree to the above conditions before submitting your application.

How to apply

Submit your Grant Application to grantsprogram@studyperth.com.au by 11:59PM AWST Wednesday 19 May 2021.

Contact

If you have any queries in addition to the information provided in the Grants Program Guidelines and FAQs, please email StudyPerth Program Coordinator, Loretta De Stefani at grantsprogram@studyperth.com.au.